



# Maryland Correctional Administrators Association Employee of the Year Award



## **Important Dates:**

- **March 15th** : Employee of the Year Information Due.
- **June 1st, 2024:** Golf Tournament.
- **June 2<sup>nd</sup>-4th, 2024:** Conference.

## **Registration:**

Complete the attached form and email to Briana Cottman [bcottman@qac.org](mailto:bcottman@qac.org)  
Questions either email or contact at (410) 758-3817 ext. 3522.

## **Payments:**

Credit Card Form Authorization is attached.

Check: via mail  
MCAA  
C/O Monica Thomas  
Treasurer  
41880 Baldrige Street  
Leonardtown, MD 20650

ACH Transfer Contact Mary Ann.

## **Contact Us:**

- Bo Greenwood at 410-758-3817 or [mgreenwood@qac.org](mailto:mgreenwood@qac.org)
- T. D. Reece at 410-535-4300 Ext. 8902 or [Thomas.reece@calvertcountymd.gov](mailto:Thomas.reece@calvertcountymd.gov)
- Monica Thomas at 301-475-4200 ext. 72248 or [monica.thomas@stmaryscountymd.com](mailto:monica.thomas@stmaryscountymd.com)
- Laura DeNeale at 301-475-4200 ext. 2215 or [laura.deneale@stmaryscountymd.gov](mailto:laura.deneale@stmaryscountymd.gov)

## **Announcing the 47th Annual Maryland Correctional Administrators Association Conference**

**June 2<sup>nd</sup> – 4th, 2024**

**Golf Tournament: June 1st, 2024**

The MCAA Executive Board has designated the following Employee of the Year grant awards for 2023:

- Each Local Detention Center (23) - 1 Grant.
- State Corrections - 3 Grants, Named by the DPSCS Deputy Secretary.

The grant awards include for the Officer/Employee of the Year for 2023:

- 1) A two-night stay (Sunday and Monday);
- 2) A full conference registration to include the employee's and one (1) guest ticket for the Awards Banquet (Sunday night) and Feast Buffet (Monday night); and
- 3) An award to be presented at the Awards Banquet.

The Conference Committee will make the Employee of the Year's reservations. If the "Employee of the Year" plans on accommodations for nights other than Sunday and Monday they are responsible.

Additional tickets to the Awards Banquet or Feast Buffet are available until May 19<sup>th</sup>.

Any facility submitting more than one "Employee of the Year" for 2023 to be recognized will be responsible for the entire cost associated with that individual's registration, award and tickets and will need to make his/her room reservations at the Ashore Resort and Beach Club.

When returning your submissions, please indicate which employee is being paid for by MCAA and which employee is being paid for by your individual agency.

Questions may be directed to Lt. Briana Cotman at (410) 758-3817 or email [bcottman@qac.org](mailto:bcottman@qac.org).

**MCAA Sponsored Employee/Officer of the Year - 2023:**

<i>Employee/Officer Name:</i>			
<i>Facility Name:</i>			
<i>Contact: Office, Work Cell, Personal Cell:</i>			
<i>Email Address:</i>			
<b>Awards Banquet</b>	<b>Sunday</b>	<b>No. of Tickets</b>	<b>Ticket Cost</b>
	<i>Employee/Officer Of Year</i>	<i>1</i>	<i>No Charge</i>
	<i>Guest</i>	<i>1</i>	<i>No Charge</i>
	<i>Additional "Adult" Award Guest Ticket</i>		<i>\$75.00 ea. After 5/15 \$55.00 ea.</i>
	<i>Additional "Child" Award Guest Ticket (12 and Under)</i>		<i>\$25.00 ea. After 5/15 \$15.00 ea.</i>
<b>Feast Buffet</b>	<b>Monday</b>	<b>No. of Tickets</b>	<b>Ticket Cost</b>
	<i>Employee/Officer Of Year</i>	<i>1</i>	<i>No Charge</i>
	<i>Guest</i>	<i>1</i>	<i>No Charge</i>
	<i>Additional Feast Buffet Guest Tickets Adult</i>		<i>\$75.00 ea. After 5/19 \$55.00 ea.</i>
	<i>Additional "Child" Feast Guest Ticket (12 and Under)</i>		<i>\$12.50 ea. After 5/19 \$15.00 ea.</i>

***Don't forget the Golf Tournament – Saturday, June 1<sup>st</sup>, 2024***

***Please contact Major TD Reece @ (410) 535-4300 ext. 8902***

## AGENCY SPONSORED EMPLOYEE/OFFICER OF THE YEAR - 2023:

<i>Employee/Officer Name:</i>				
<i>Facility Name:</i>				
<i>Contact: Office, Work Cell, Personal Cell:</i>				
<i>Email Address:</i>				
<i>Registration</i>	<i>Full Conference Registration includes ticket for Awards Banquet on Sunday, President's Reception on Sunday and ticket for Feast Buffet on Monday and all Workshops</i>	<i>Before May 19th</i>		
		\$350.00		
<i>Award</i>	<i>Plaque presented at Awards Banquet on Sunday</i>	\$45.00		
<i>Awards Banquet Guest Ticket</i>		\$75.00		
<i>Feast Buffet Guest Ticket</i>		\$75.00		
<i>Total Amount Owed by Agency to MCAA Payment via Check or Credit Card, Purchase Order by May 19, 2024 is appreciated.</i>		\$545.00		
<i>Awards Banquet</i>	<i>Sunday</i>	<i>No. of Tickets</i>	<i>Ticket Cost Before May 1st</i>	<i>Ticket Cost After May 19th</i>
	<i>Additional "Adult" Award Guest Ticket</i>		<i>\$75.00 ea.</i>	<i>\$90.00 ea.</i>
	<i>Additional "Child" Award Guest Ticket (12 and Under)</i>		<i>\$25.00 ea.</i>	<i>\$30.00 ea.</i>
	<i>Total Award Banquet Guest Tickets</i>			<i>\$</i>
<i>Feast Buffet</i>	<i>Monday</i>	<i>No. of Tickets</i>	<i>Ticket Cost</i>	<i>Total</i>
	<i>Additional Feast Buffet Guest Tickets Adult</i>		<i>\$75.00 ea.</i>	<i>\$90.00 ea.</i>
	<i>Additional "Child" Feast Guest Ticket (12 and Under)</i>		<i>\$25.00 ea.</i>	<i>\$30.00 ea.</i>