



# Maryland Correctional Administrators Association

## Conference Attendee Letter



### **Important Dates:**

- Registration and Meal tickets price increase After May 15<sup>th</sup>, 2023.
- June 3, 2023: Golf Tournament.

### **Registration:**

- ☐ Registration Begins March 1st, 2023.

### **Payment:**

- ☐ Credit: Complete attached credit card authorization.
- ☐ Check: via mail  
MCAA  
C/O Monica Thomas  
41880 Baldrige Street  
Leonardtown, MD 20650

### **Contact Us:**

- ☐ Monica Thomas at 301-475-4200 ext. 72248  
[monica.thomas@stmaryscountymd.gov](mailto:monica.thomas@stmaryscountymd.gov)
- ☐ Laura DeNeale  
[laura.deneale@stmaryscountymd.gov](mailto:laura.deneale@stmaryscountymd.gov)  
(301) 475-4200 ext. 72215
- ☐ Glenda Thompson at 301-475-4200 ext. 72250 or  
[glenda.thompson@stmaryscountymd.gov](mailto:glenda.thompson@stmaryscountymd.gov)

## **Announcing the 46th Annual Maryland Correctional Administrators Association Conference**

**June 4 – June 6, 2023**

**Golf Tournament: June 3, 2023**

### **Conference Registration Form**

Your Conference Registration Form must be submitted with a check or money order made payable to "Maryland Correctional Administrators Association" or Credit Card Authorization Form by **May 15<sup>th</sup>**, and forwarded to:

**MCAA**  
**c/o Monica Thomas Treasurer**  
**St. Mary's County Detention**  
**and Rehabilitation Center**  
**41880 Baldrige Street**  
**Leonardtown, MD 20650**  
**Contact: (301) 475-4200 ext. 72248**

Please Note that registrations postmarked after May 15<sup>th</sup> are subject to a late fee.

### **Clarion Reservation Form**

The Clarion Reservation Form should be sent directly to the Clarion by May 1st to ensure your accommodations. A limited number of rooms will be available on Saturday night at the conference rate; so, book your rooms early.

### **Golf Registration Form**

The MCAA Golf Tournament is set for Saturday, June 3, 2023. By April 30<sup>th</sup>, please complete the on-line *Golf Registration Form* and submit your payment, i.e., check made payable to "MCAA" or Credit Card Authorization Form.

**Questions regarding the Golf Tournament should be directed to the Tournament Chairman: Major T. D. Reece, Calvert County Detention Center, 410-535-4300, ext. 8902 or email**  
[reecetd@calvertcountymd.gov](mailto:reecetd@calvertcountymd.gov)

### **One Day Registration**

Don't forget the One-Day Conference Registration Option!

Please share this information with your staff. Participation is extremely important to our Association and together we can make a difference!!

# Maryland Correctional Administrators Association

## 46th Annual Conference Registration Form

Attendee Title/Rank:	
Attendee Name:	
Agency Name:	
Agency Address:	
Telephone:	
Fax:	
Attendee Email:	
Contact Email for other than attendee	

Please Put "✓" in the Appropriate Box

Registration	Member		Non-Member	
Full Registration Before May 15 <sup>th</sup>	\$350 <i>Includes Awards Banquet on Sunday, President's Reception on Sunday, Ticket for Feast Buffet on Monday and all Workshops.</i>		\$375 <i>Includes Awards Banquet on Sunday, President's Reception on Sunday, Ticket for Feast Buffet on Monday and all Workshops.</i>	
Full Registration After May 15 <sup>th</sup>	\$375		\$400	
One Day Registration	\$175 <i>Includes Ticket for Feast Buffet on Monday and all Workshops.</i>		\$200 <i>Includes Ticket for Feast Buffet on Monday and all Workshops.</i>	
One Day Registration After May 13 <sup>th</sup>	\$200 <i>Includes Ticket for Feast Buffet on Monday and all Workshops.</i>		\$225 <i>Includes Ticket for Feast Buffet on Monday and all Workshops.</i>	

Additional Tickets/Guest Fees	Cost Per Ticket Before May 15 <sup>th</sup>	Cost Per Ticket After May 15 <sup>th</sup>	Number Needed
Awards Banquet	\$75.00	\$90.00	
Feast Buffet	\$75.00	\$90.00	
Child's Meal Banquet	\$25.00	\$30.00	
Child's Meal Feast Buffet	\$25.00	\$30.00	

Total Registration Fee(s):	
Total Guest Fees / Additional Tickets:	
<b>TOTAL ENCLOSED:</b>	

Please submit this registration form and your, credit card authorization, check or money order (no cash) made payable to "MCAA" to:

MCAA  
c/o Monica Thomas  
St. Mary's County Detention and Rehabilitation Center  
41880 Baldrige Street  
Leonardtown, MD 20650

Questions may be emailed to  
[Monica.thomas@stmaryscountymd.gov](mailto:Monica.thomas@stmaryscountymd.gov)  
[laura.deneale@stmaryscountymd.gov](mailto:laura.deneale@stmaryscountymd.gov),  
[glenda.thompson@stmaryscountymd.gov](mailto:glenda.thompson@stmaryscountymd.gov)

Looking forward to seeing you at the 46th Annual MCAA Conference!!!!