



# ALLEGANY COUNTY SHERIFF'S OFFICE



14300 McMullen Highway SW, Cumberland, Maryland 21502

*Sheriff Craig A. Robertson*

## MEMORANDUM

**TO:** All Correctional Staff

**FROM:** Craig A. Robertson  
Sheriff / Administrator

**SUBJECT:** Supervisor of the Year 2019

**DATE:** January 17, 2020

We are proud to announce that Cpl. Matthew Martz is being recognized as the Supervisor of the Year 2019. He is an 11-year correctional veteran who is currently assigned to the 0800 – 1600 shift.

In addition to his supervisory duties, Cpl. Martz volunteered to assume the duties of staff scheduling. In January of 2019, he recorded over 700 leave days and subsequently recorded a total of 1400 for the year. Cpl. Martz then began the transition of the facility's monotonous excel spreadsheets to a new online scheduling system capable of tracking scheduling for 70 employees. The transition took several months and an enormous amount of work to set up data tables and assist other staff in understanding the new system. Cpl. Martz, without being asked, worked diligently from home on his off time answering questions and testing out the new system. Due to Cpl. Martz's dedication to this project our facility was able to go live with this system Jan 1 of 2020. We would like to recognize Cpl. Martz for the time spent on this project which will allow other supervisors focus more time on supervisory duties and less time on maintaining spreadsheets in the coming years.

Cpl. Matthew Martz is a valuable asset to his shift. His efforts have not gone unnoticed. Congratulations to Matt on this well-deserved honor!

CAR/lsg

Alternative Sentencing

(301) 729-4132  
FAX (301) 729-2496

Patrol/Judicial Division

(301) 777-1585  
FAX (301) 777-2254

Correctional Division

(301) 729-8540  
FAX (301) 729-5298