



Maryland Correctional Administrators Association Conference Attendee Letter



Important Dates:

- **May 4th** – Hotel reservations received after will be on a space and rate available basis.
- **May 15th, 2018:** Registration and Meal tickets price increase..
- **June 2nd, 2018:** Golf Tournament.

Registration:

- Registration Begins March 1st, 2018.

Payment:

- Credit complete attached credit card authorization.
- Check: via mail
MCAA
C/O Laura DeNeale
41880 Baldrige Street
Leonardtown, MD 20650

Contact Us:

- Laura DeNeale at
at 301-475-4200 ext.
*2215 or
laura.deneale@stmarysmd.com
- Lt. Saraha J. Norris at
301-475-4200 ext.
*2262 or
Saraha.norris@stmarysmd.com
- Glenda Thompson at
301-475-4200 ext.
*2250 or
glenda.thompson@stmarysmd.com

Announcing the 43rd Annual Maryland Correctional Administrators Association Conference *The Challenge of Change* June 3rd – 5th, 2018 Golf Tournament: June 2nd, 2018

Conference Registration Form

Your Conference Registration Form must be submitted with a check or money order made payable to "Maryland Correctional Administrators Association" or Credit Card Authorization Form by **May 15th**, and forwarded to:

MCAA
c/o Laura DeNeale
St. Mary's County Detention
and Rehabilitation Center
41880 Baldrige Street
Leonardtown, MD 20650
Contact: (301) 475-4200 ext.
***2215**

Please Note that registrations postmarked after May 15th are subject to a late fee.

Clarion Reservation Form

The Clarion Reservation Form should be sent directly to the Clarion by May 5th to ensure your accommodations. A limited number of rooms will be available on Saturday night at the conference rate; so, book your rooms early.

Golf Registration Form

The MCAA Golf Tournament is set for Saturday, June 2nd. By April 30th, please complete the on-line *Golf Registration Form* and submit your payment, i.e., check made payable to "MCAA" or Credit Card Authorization Form.

Questions regarding the Golf Tournament should be directed to the Tournament Chairman: Major T. D. Reece, Calvert County Detention Center, 410-535-4300, ext. 8902 or email
recetd@co.cal.md.us.

One Day Registration

Don't forget the One-Day Conference Registration Option!

Please share this information with your staff. Participation is extremely important to our Association and together we can make a difference!!

Maryland Correctional Administrators Association

43rd Annual Conference Registration Form

Attendee Name:	
Agency Name:	
Agency Address:	
Telephone:	
Fax:	
E-Mail:	

Please Put "✓" in the Appropriate Box

Registration	Member		Non-Member	
Full Registration <i>Before May 15th</i>	\$195 Includes Ticket for Awards Banquet on Sunday, President's Reception on Sunday, Ticket for Feast Buffet on Monday and all Workshops.		\$215 Includes Ticket for Awards Banquet on Sunday, President's Reception on Sunday, Ticket for Feast Buffet on Monday and all Workshops.	
Full Registration <i>After May 15th</i>	\$240		\$260	
One Day Registration	\$110 Includes Ticket for Feast Buffet on Monday and all Workshops.		\$135 Includes Ticket for Feast Buffet on Monday and all Workshops.	
One Day Registration <i>After May 15th</i>	\$125 Includes Ticket for Feast Buffet on Monday and all Workshops.		\$150 Includes Ticket for Feast Buffet on Monday and all Workshops.	
Polo Shirt Size				

Additional Tickets/Guest Fees	Cost Per Ticket Before May 15 th	Cost Per Ticket After May 15 th	Number Needed
Awards Banquet	\$42.00	\$55.00	
Feast Buffet	\$42.00	\$55.00	
Child's Meal Banquet	\$12.50	\$15.00	
Child's Meal Feast Buffet	\$12.50	\$15.00	

Total Registration Fee(s):	
Total Guest Fees / Additional Tickets:	
TOTAL ENCLOSED:	

Please submit this registration form and your, credit card authorization, check or money order (no cash) made payable to "MCAA" to:

MCAA
 c/o Laura DeNeale
 St. Mary's County Detention and Rehabilitation Center
 41880 Baldrige Street
 Leonardtown, MD 20650

Questions may be emailed to
laura.deneale@stmarysmd.com,
saraha.norris@stmarysmd.com, or
glenda.thompson@stmarysmd.com

Looking forward to seeing you at the
 43rd Annual MCAA Conference!!!!

PayPal Payment is also accepted via the MCAA Website: www.mdle.net/mcaa and click on the applicable *PayPal* Button.
Questions may be emailed to maryann.thompson@stmarysmd.com.