

September 3, ~~2003~~ 2013
General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on September 3, 2013 at 9:30 a.m. hours, at the James N. Robey Public Safety Training Center.

MCAA Officers Present:

Michael R. Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:42 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the May 14, 2013 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$75,566.81.

President's Report:

- a) Fall Golf Scholarship Tournament – 10/14/13. George Hardinger gave update of progress and encouraged member support.
- b) FCC Ruling on Long Distance Phone Calls- President warned that jails will not be immune to proposed changes and that video visitation may be next.

- c) Chairperson Hearing Board Training – President encouraged members to contact him about their need to have training for chairpersons of hearing boards. There was discussion about available training but slots are generally filled with law enforcement personnel.
- d) Co-host Legislative Reception with Maryland Sheriff's Association and Chiefs of Police – Legislators lack knowledge of MCAA and its mission. Executive Board approved co-hosting reception. Art Wallenstein suggested that each local facility educate their local representation, including invitations to visit the facility before the session.
- e) Future Presentations – Dr. Goldberg is scheduled to discuss ACA at next meeting. President is open to other ideas for presenters.

Presentations:

- a) Secretary Gary Maynard, DPSCS – presentation on female inmate security restraints postponed as Secretary was in Annapolis.
- b) Howard Ray- Maryland Commission on Correctional Standards – Proposed review of existing standards to recommend changes. MCCS will accept recommendations from members to change or tweak standards. A committee will be appointed to review recommendations.

New Business:

- a) **Establishment of Historian Committee** – David Ward has volunteered to Chair committee and Lamont Cooke will co-chair. They are seeking any photos or items from MCAA members as we close in on 40 years.
- b) **PREA Audits** – How to Proceed? Discussion about how to resolve issue of who audits and associated costs. Suggestions included a circular audit – where counties audit each other as long as they use certified auditors. Future trainings are in November and January. Members were encouraged to check the PREA Resource website and support having members trained. Art Wallenstein suggested the trainings be local in-state so that more could be trained at a least restrictive price. Members were advised that an auditor from one jurisdiction could not audit another facility if that facility housed any of their inmates.
- c) **MACO Winter Conference** – Michael Sanderson advised the conference will be 12/11-12/13. Corrections will have workshop afternoon of 12/12. Possible topics COBR (Correctional Officer's Bill of Rights) or social media use for emergencies. The legislative session is going to focus on Corrections. He cautioned that we should not underestimate the Attorney General race which will put Public Safety in the spotlight. Discount prescription cards are available for prisoners/detainee – information is available on the NACO web site. He solicited information for the MACO Newsletter and Blog. Send information for consideration and MACO can run feature items to promote initiatives.

Old Business:

- **MACO Conference Report** – Terry Satterfield reported the information cards for the vendors and delegates were successful. In addition MCAA pins were given out. She reported that many of the delegates did not know the organization existed and it was suggested that the cards be utilized during the legislative session.

Committee Reports/Standing Committees

- **Legislative** – LaMonte Cooke advised that phone bills, restraints on pregnant Females and correctional bill of right, video visitation would probably be revisited this session. Continued diminishment of diminution credit will be considered. MACO's cooperation on legislation is greatly appreciated.
- **Training Research and Professional Development**– Terry Satterfield reported they are working on next year's conference. There will be three training sessions and attendees must attend two in order to qualify for prize drawings.
- **Budget and Finance** – Recommended budget was approved.
- **Mental Health/Substance Abuse** – Sharon Tyler advised that she was requested to attend a meeting of a Clinical Committee looking into Continuity of Care issues. It appears the committee is looking into outpatient commitment. It was also reported that the Economic subcommittee is making a recommendation for do jail competency restoration as a cost saving versus hospital beds. It does not appear either issue will move forward, however, recommendations will be presented to the Secretary.

Data Link Committee is actively meeting and problem solving in order to roll out data link to all the locals.

- **Information Resource & Technology** – Terri Satterfield advised they are considering a one page report quarterly on new technology.
- **Executive Board** – no report
- **Standards** – See above.
- **State and Local Government** –no report

Ad-Hoc Committees:

- **Bylaws**- no report.
- **Nomination** – no report
- **Conference** – see above reports
- **Vendor Committee:** will solicit vendors through email as well as send save the date notices
- **PREA** – No report
- **Scholarship Foundation** – golf tournament October 14th. Consider volunteering or sponsoring if not playing.
- **Historian Committee** – no report

Information Sharing

- Community Service Committee is moving forward with initiative. Information should be forthcoming on rules, selection and award ceremony.
- PCTC was awarded grants for training.
- Thank you to Terri Satterfield and Ruth Colburne for their excellent representation at MACO
- Brenda Shell spoke about recent training at AA County on corrections and PTSD called “From Correctional Fatigue to Fulfillment”. Course could be replicated or offered through PCTC.
- Art Wallenstein advised NIC was recruiting for an Executive Director. Also he reported on the Corrections Fallen Hero ceremony sponsored by Council of Governments. Next year will be the 40 year anniversary of event. He will send out information as it becomes available so that other jurisdictions can participate.

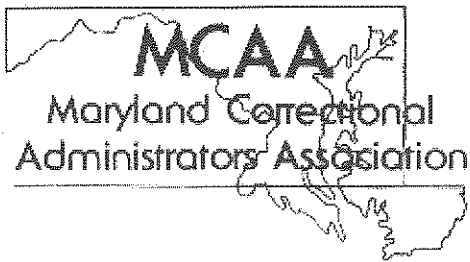
Upcoming Meetings:

- **Executive Board 10/8/13**
- **General Membership 11/12/13**

There being no further business, a motion to adjourn was made, seconded and carried at 11:19 a.m.

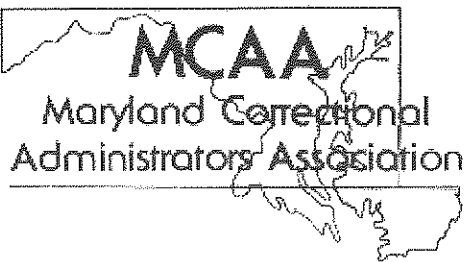
Respectfully submitted,

Sharon Tyler



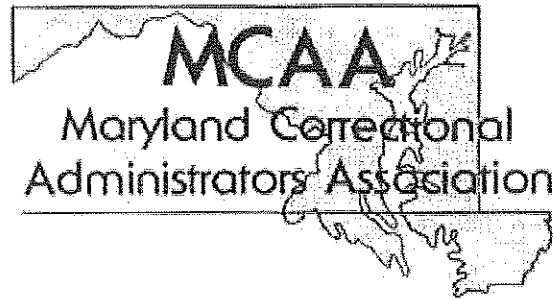
General Membership Meeting – September 3, 2013:

NAME / TITLE	ORGANIZATION
George Kalorizumalis	Wico City
SUZANNE Fisher	MCDCC
MICHAEL MEXICAN	St. Marys
DEB DIECKHOF	" "
DENISE HINLE	" "
Mary Ann Thompson	" "
Howard Ray	MCCS
Charles Rapp	MPCTC
Shawn Taylor	BALTO. CO
Kathleen S. Green	DPSCS ECI
Michael King	DPSCS ECI/PHARU
William Maycock	DPSCS ECI
Ronald Dryden	DPSCS ECI
Deborah J. Richards	BALTO CO.
Theresa Benner	Frederick
Melinda Grenier	Frederick
Hal Monte Cooke	Queen Anne's
C.V. Mensch	Kent
William J. Smith	P.C. County
Christopher Smith	BCC C
Dionne Randolph	BCF
Brenda Still-Harmon	AA CDF
William Maycock	DPSCS ECI
Kathy Zander	Doc MTC
THOMAS FITZGERALD	BALT COUNTY
Bruce Flannigan	Balto. county Detention Ctr
Margha Magloff	Balto County Doc
John Wolfe	DPSCS / JCI
Pam Bottum	Charles Co
T.D. Reece	Calvert Co.
DAN LASHOR	Allegany Co.



General Membership Meeting – September 3, 2013:

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November 12, 2013
General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on November 12, 2013 at 9:30 a.m. hours, at the James N. Robey Public Safety Training Center.

MCAA Officers Present:

Michael R. Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the September 3, 2013 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$75,962.

President's Report:

- a) Fall Golf Scholarship Tournament – President thanked George Hardinger and all who participated and assisted with the success of the golf event.
- b) MACO Winter Conference Update: George Hardinger, Rob Greene, Mike Merican and representatives from PCTC and State Corrections will do roundtable on staff discipline. While COBR will be included the emphasis is on discipline.

- c) Letter to Maryland Legislature with Desktop Brochure was sent out and we have received some response from legislators.
- d) Co-host Legislative Reception with Maryland Sheriff's Association and Chiefs of Police – Scheduled for 1/29/14. President Merican expects other Administrators to be present for reception.
- e) Warden's Roundtable – President thanked Deb Richardson and Vic DeLauter for most interactive dialogue, content and collaborations they have had a roundtable.
- f) Future Presentations – President asked for any ideas for future meetings. Sheriff Jesse Bane of Harford Co. is scheduled for 1/14/14 meeting to discuss Intelligence Gathering in Correctional Facilities as a Tool for Law Enforcement.

Presentations:

- a) Secretary Gary Maynard, DPSCS – presentation on female inmate security restraint. Secretary advised that advocacy groups want “no shackles” law. This takes all control and discretion from security staff. The bill was defeated last year but the intention is to bring it forward again this year.
- b) Affordable Care Act and Correctional Health- Steve Goldberg and Rich Rosenblatt of Conmed, Inc. gave overview of ACA and how inmate population will be affected. Projections are that only 3% of jailed inmates are in long enough to receive an active policy. Only inmates hospitalized for more than 24 hours will be eligible for reimbursement of medical expenses. ACA may be helpful in re-entry as it will expedite access to medical care upon release, ensuring continuity of care.
- c) Data Link – Marian Bland, Greg Burkhart and Trish Schupple – explained about data link, value to corrections as well as providers. Individuals arrested with previous contact with mental health providers are identified and provider is alerted through Core Service Agency. Jails receive reports on pharmacology. Marian distributed folders with Data Link Toolkit for review. Greg Burkhart is available to meet with agencies about delivery of data.

New Business:

- a) Face book – Dan Lasher has set up an MCAA page and he encouraged all to “like” the page. Check out to see if it is useful information. Can be way to share with colleagues. He is looking for feedback from members.

Old Business:

- b) **PREA Audits** – How to Proceed? Marsha Maloff is scheduling meeting of all local PREA coordinators the first week of December. This is a “support group” that will share information. So far no response from Attorney General as to whether locals are included. The State advised they are setting up some mutual audits with surrounding states and expect one-third of facilities to be audited by next summer. They are sending people to South Carolina for audit training.

Terry Satterfield advised there is some training funding available for PREA and if anyone has ideas get them to Jane Sachs. Trish Schupple asked about training for Re-entry Coordinators. This is being worked on.

Committee Reports/Standing Committees

- **Legislative –No report**
- **Training Research and Professional Development**– Terry Satterfield reported next training meeting is 12/12/12 at Howard County they are working on next year’s conference. Deputy Director’s roundtable is scheduled for March.
- **Budget and Finance** – No report.
- **Mental Health/Substance Abuse** – Sharon Tyler Sharon Tyler also discussed report of Krokodil in area. This is heroin that is cut with hydrocarbons and is ten times more addictive and a third of the cost of heroin. Use eventually leads to deterioration of bone and tissue.
- **Information Resource & Technology** – No Report.
- **Executive Board** – No Report
- **Standards** – No Report
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws**- No Report.
- **Nomination** –No Report
- **Conference** – No Report
- **Vendor Committee**: No Report
- **PREA** – No report
- **Scholarship Foundation** – Encourage more participation.

- **Historian Committee** – Mark up of commemorative coin is completed and awaiting Executive Board approval. Working on layout of booklet for 40th anniversary in 2015.

Information Sharing

- Mark Hurley (State) is retiring and will be missed. Event information is forthcoming.
- Major Linda Lannen (Cecil County) is retiring, Hired by Jack DeWitt, she worked her way up from Correctional Officer
- Tom Fitzgerald expressed concern that MACO presentation will be focused on COBR and endorsed by panel. President Merican assured him it would center on staff discipline and would have a range of presenters.
- Looking for information on retirement celebration for Jon Galley.

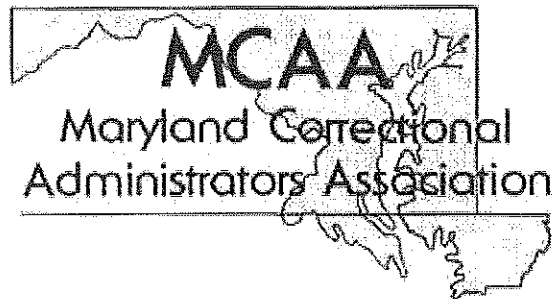
Upcoming Meetings:

- **Executive Board 12/10/13**
- **General Membership 1/14/14**

There being no further business, a motion to adjourn was made, seconded and carried at 11:00 a.m.

Respectfully submitted,

Sharon Tyler



January 14, 2014
General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on January 14, 2014 at 9:30 a.m. hours, at the James N. Robey Public Safety Training Center.

MCAA Officers Present:

Michael R. Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the November 12, 2013 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$66,143.74.

President's Report:

- a) President congratulated Gregg Hershberger's appointment to Secretary of DPSCS
- b) Mark Hurley, DPSCS retired and a plaque from MCAA was presented to him at event on 12/17/13.
- c) MACO Winter Conference Follow Up "Walking the Line – Correctional Officer Discipline" took place on 12/12/13 and was well received.

- d) Co-host Legislative Reception with Maryland Sheriff's Association and Chiefs of Police – Scheduled for 1/29/14. President Merican expects other Administrators to be present for reception.
- e) National Sheriff's Association has written a petition letter to the FCC for a "reconsideration" and "stay" of the FCC's 9/26/13 order on Rates for Interstate Inmate Calling Services.
- f) There will be a presentation by Maryland State Commission on Criminal Sentencing Policy at upcoming General Meeting.

Presentations:

- a) Sheriff Jesse Bane, Harford County, presented on the value of Law Enforcement working with Corrections to gather intelligence in Correctional facilities. Sheriff Bane reported recent successes Harford County has had with detecting criminal activity both in the jail and in the community. Local Law Enforcement in Harford Co. routinely share information with Corrections at COMSTAT meetings. He encouraged other jurisdictions to use this valuable tool.
- b) Ron Brothers, DPSCS, and Ed Parker from GOCCP spoke about the use of the Public Safety Dashboard as a means to share information between jails and the DOC. Dan Lasher has piloted this program and it is hoped that it can be replicated throughout the State.

New Business:

MCAA Lifetime Members- George Hardinger and Art Wallenstein are seeking input on how to keep lifetime members engaged. Please contact them if you have ideas or are interested in participating in an Ad-Hoc committee.

Old Business:

- a) **PREA Audits** – We are expecting a response from the Attorney General on whether audits are mandated for locals. PREA auditors training continues with about 50 already trained. Training is about every 60 days. Nationally RFP's are going out for audits. \$450,000 grant to AJA to focus on jail issues only. Terry Satterfield advised to email her for information on training funding available for PREA. Funds can be used for audit preparation. Marsha Maloff reported the PREA Coordinators met on 12/4/13 and shared information and contacts.
- b) **Automation of Circuit Court Records Process** - Terry Kokolis reported the target date is 10/14/14. The system was developed with little input from other stakeholders and implementation is being delayed to include issues not originally addressed.

- c) **DeWolf vs. Richmond Update** – Art Wallenstein reported that the Governor indicated he will not pay for funds for additional Public Defenders. There are various bills that will address resolution in a variety of ways. Most are hoping the courts will stay the implementation. Membership will be kept up to date on legislation and appeal.

Committee Reports/Standing Committees

- **Legislative** –Lamonte Cooke advised we will receive updates by email and he and the President are seeking thoughtful comment and input.
- **Training Research and Professional Development**–Jane Sachs reported they are open to suggestions for Conference agenda. Deputy Directors are meeting 3/3-3/4/14. Articles for Sentences are being accepted – email to Terry Satterfield or Ruth Colburne. PSCTC will be sending out emails monthly about upcoming training and information on technology and resources.
- **Budget and Finance** – No report.
- **Mental Health/Substance Abuse** –Sharon Tyler expects legislation to effect marijuana arrest and usage as well as involuntary commitment/medications and treatment as NAMI is supporting initiative. This could widen the net of those with mental illness who enter our facilities.
- **Information Resource & Technology** – No Report.
- **Executive Board** – No Report
- **Standards** – No Report
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws**- No Report.
- **Nomination** –No Report
- **Conference** – Adding PAYPAL as an option to pay for registration but still working it out. The conference forms are up on the website.
- **Vendor Committee**: No Report
- **PREA** – No report
- **Scholarship Foundation** – George Hardinger is the new chair and he reports that scholarship information will be out soon and is encouraging wide participation. MCJA donated \$2500 to the scholarship fund and he thanks their commitment to not only provide training but to partner with MCAA on encouraging scholarship.

- **Historian Committee** –will meet on 1/17/14

Information Sharing

- Rob Green made a motion that MCAA prioritize management of the mentally ill to include meeting with the Secretary of Health and Mental Hygiene Dr. Sharfstein to discuss issues with hospitalization. Tom Fitzgerald seconded the motion and the motion was carried. Rob Green will work with President to have representatives available at Executive Board or special meeting. There was discussion about the delay in moving committed inmates to the hospital. Jurisdictions were encouraged to send issue to President.

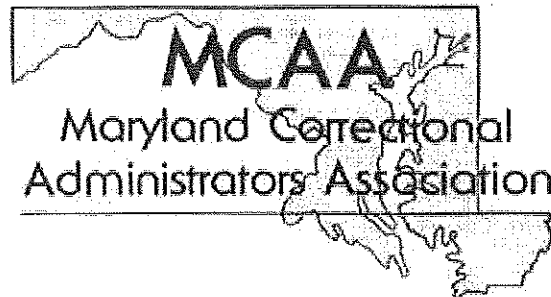
Upcoming Meetings:

- **Executive Board February 11, 2014**
- **General Membership March 11, 2014**

There being no further business, a motion to adjourn was made, seconded and carried at 11:40 a.m.

Respectfully submitted,

Sharon Tyler



**March 11, 2014
General Membership Meeting**

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on March 11, 2014 at 9:30 a.m. hours, at the James N. Robey Public Safety Training Center.

MCAA Officers Present:

Michael R. Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the January 14, 2014 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$60,464.32.

President's Report:

a) Legislative Update –

- i.** Senate Bill 973/HB1232 – Criminal Procedure – Pretrial Confinement and Release- President has forwarded a request from MACO for cost estimates, if implemented. Does not appear there is any consensus to pass in Senate or House without amendments.
- ii.** SB656- Healthy Births for Incarcerated Women – looks like some version will pass, contact your legislators. Costs for reporting could be considerable.

- iii. MCAA and MACO have opposed bill to limit diminution credit for sentences of 30 days.
- iv. Notifications of restitution and victims when transferring to another jurisdiction should pass.

Presentations:

- a) Energy Efficient Strategies for Correctional Facilities- Cherise Seals of Constellation Energy presented information on the advantages of equipping facilities with co-generators giving them use of a heat engine to produce electricity and heat at the same time, called CHP (combined heat and power). CHP uses waste energy to create heat enabling the consumer to use energy more efficiently with an overall cost savings. Constellation will provide cost audit at no charge.
- b) Victim Services – Debra Neighoff, Assistant Director, Victim Services, DPSCS presented information on ways to give to victims during Crime Victims Week, April 6th- 12th, including auctioning of inmate art, tours for those working with victims, collecting toiletries and suitcases for donation to shelters for women and a program called “Food for Thought” that encourages staff and inmates to think about their decisions and how they affect victims.

New Business:

Transfer of Special Needs Inmates to DPSCS for Direct Intake Unit – Warden John Wolfe advised that wheelchair beds are limited and he is asking for as much time as possible before transferring in order to make sure resources are available.

Committee Reports/Standing Committees

- **Legislative** –Lamonte Cooke – collaboration with Sec. Hershberger and GOCCP’s legislative office (Tammy Brown) has been welcome and helpful during the Bail Reform bills. Dan Lasher suggested that these collaborations needed to happen sooner in the process.
- **Training Research and Professional Development**–Jane Sachs-good Deputy Directors meeting 3/3-3/4/14. Thanks to Jack Kavanaugh and George Hardinger for assisting with tour for foreign visitors. PCTC has new Assistant Director Sherris Mundell, previously Central Region Captain.
- **Budget & Finance** – No report
- **Mental Health/Substance Abuse** – seeking new members
- **Information Resource & Technology** – Articles for Sentences are being accepted – email to Terry Satterfield or Ruth Colburne, MACO Conference – need giveaways.
- **Executive Board** – No Report
- **Standards** – No Report
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws-** No Report.
- **Nomination** –No Report
- **Conference** – The conference forms are up on the website and included in agenda packets
- **Vendor Committee:** No Report
- **PREA** – No report
- **Scholarship Foundation** – No report
- **Historian Committee** –met with Jim O'Neill and will be meeting with Barry Stanton
- **Lifetime Members** – Will recognize at conference, pay banquet costs for member and guest, free admission to conference with meals.
- **Community Service Award** – Ceremony today to honor selected employees at Turf Valley, immediately following general meeting.

Information Sharing

Dan Lasher reported Ron Brothers is meeting with Allegheny, Washington, Frederick, Carroll, and Garrett to move dashboard forward. Howard is on board as well. Pursuing interoperability thru OCMS.

Upcoming Meetings:

- **Executive Board April 8, 2014**
- **General Membership May 6, 2014 at MPCTC**

There being no further business, a motion to adjourn was made, seconded and carried at 10:55 a.m.

Respectfully submitted,

Sharon Tyler



May 6, 2014 General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on May 6, 2014 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Michael R. Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

President Merican gave a big thank you to MPCTC for their warm hospitality in providing space for the meeting.

Review and Approval of Minutes and Treasurer's Report: The minutes from the March 11, 2014 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$56,771.48.

President's Report:

a) Legislative Update –

- i. Senate Bill 973/HB1232 – Criminal Procedure – Pretrial Confinement and Release- Discussion/concern about temporary commitments (space, services), what happens when allotted money for Public Defenders is exhausted (Counties responsible, not State)
Les Knapp from MACO advised this sets terrible precedent to have

Counties not only pay for prosecution costs (through funding of State's Attorney) but will also be paying for defense in the event that funds are exhausted.

- ii. B656- Healthy Births for Incarcerated Women – passed. President Merican reported that policy and procedures need to have specific language that is included in the bill and that we need to follow reporting measures.

- b.) **Upcoming General Membership Presentations-** any recommendations should be forwarded to President.

Presentations:

- a.) Maryland State Commission on Criminal Sentencing Policy – David Soule and Sarah Boules – purpose of commission is to monitor and set sentencing guidelines. Lamonte Cooke presently represents MCAA on commission. They are working on developing a simulation model that will give projections on correctional populations when new guidelines are proposed/developed. Currently have DOC data but not jail data. They want to improve the model by including jail data and are looking for specific offender entry and exit info.
- b.) Rhea Harris gave an update on PREA. Byrne Grant money can be used for compliance, including paying for costs of audits.

Committee Reports/Standing Committees

- **Legislative** –Lamonte Cooke – Kudos to Lamonte for the great job in keeping everyone informed and to all those who participated in the process of sending information, testifying or just showing up to support. No additional info on bills that hasn't already been distributed.
- **Training Research and Professional Development**–Jane Sachs-Volunteer Symposium was well attended, good information exchanged, thanks to MCAA for funding coffee and danish. Would like to meet more often.
- **Budget & Finance** – No report
- **Mental Health/Substance Abuse** – Nicole Birkhead from ADAA gave numbers on 8505 (evaluations) and 8507 (commitments) for area and advised that there is currently 170 beds for 8507 commitments and the wait list is about 90 days.
- **Information Resource & Technology** – Articles for Sentences are being accepted – email to Terry Satterfield or Ruth Colburne, MACO Conference – need giveaways.
- **Executive Board** – No Report
- **Standards** – Howard Ray advised that Standards for review were sent out on MCAA talk and are also on MCCS website. Requesting changes to the audit process, standards changes and implementing of legislation. Changes need to be approved by commission. Those individuals with proposed changes will be invited to address the commission with arguments. Howard Ray is a certified PREA auditor and is available for consultation.
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws**- No Report.
- **Nomination** –No Report
- **Conference** –Bo Greenwood – 75 golfers attended, 65 registrations, 35 vendors so far
- **Vendor Committee**: No Report
- **PREA** – No report
- **Scholarship Foundation** – awards have been made \$800 to 21 individuals and 1 professional development grant.
- **Historian Committee** –No report
- **Lifetime Members** –No report
- **Community Service Award** –Kudos to George Hardinger and committee for great job. George thanked committee as well and advised he will discuss frequency of award with Executive Board. He did mention concerns about funding in the future.

Information Sharing

- Mike Merican thanked GOCCP and MACO for assistance and support during this difficult legislative year.
- Kate Dixon from State Division of Capital Construction advised that local jail policy and procedure manual has been updated including space standards, She can be reached at kzdixon@dpscs.state.md.us
- George Hardinger talked about lack of mental health beds.
- Melinda Grenier advised that MCJA had one day training that was attended by 92 persons. She thanked all for support in sending participants and advised that several jurisdictions did not use their scholarships.
- Sharon Tyler questioned whether anyone was having issues with the new automated GED process through vendor PearsonVue and how they were dealing with costs.

Upcoming Meetings:

- **Executive Board June 2, 2014 (Ocean City)**
- **General Membership September 9, 2014 at Howard County.**

There being no further business, a motion to adjourn was made, seconded and carried at 10:40 a.m.

Respectfully submitted,

Sharon Tyler



September 9, 2014 General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on September 9, 2014 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by Vice President Lasher at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: Vice President Lasher led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the May 6, 2014 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$78,610.36. The 2015 Budget was presented and approved.

President's Report:

- a.) **Legislative Update** –B656- Healthy Births for Incarcerated Women –need to continue to keep statistics on this population
- b.) **Upcoming General Membership Presentations-** any recommendations should be forwarded to President.

Presentations:

- a.) **Victim Notification and Rights** – Richard Hoffman, Victim Rights Compliance Monitor from GOCCP advised there are very few complaints at the correctional level regarding restitution. Notification systems do not work as well as they should – does not follow appeals or indictments, among some issues. The State's Attorney sends notifications to Circuit Court but does not include District

Court requests. VINE is a parallel system and needs better interface with current system. Registration lapses when the offender is moved to different facility and the victim needs to re-file. The hope is to work with MDOC to complete the loop by integrating with VINE as well as restitution notifications.

b.) **Center for Substance Abuse Research (CESAR)** - Amy Billings reports the Maryland Community Services Locator can now be on a secure network in correctional facilities for inmate use. Does not connect to the web. CESAR can provide free informational materials as well as webinars for training staff on the use of the Locator. Contact them at 301-405-9796 or mdcsl@umd.edu.

c.) **Detainers – Immigration Custom Enforcement (ICE)** –Jamison Matuszewski, Deputy Director of the Baltimore Field Office addressed membership about the need to hold detainees who ICE believes they have probable cause due to commission of a crime that is deportable. ICE cannot force the locals to hold detainees, they can only ask. Matuszewski reported a great working relationship in the past with locals and reciprocity and wants to continue that relationship. Most locals are opting not to hold on ICE detainers only. Some are calling ICE in advance of release so that they can pick up when released. He and his staff are available to meet with locals to develop guidelines to benefit public safety.

d.) **Vivitrol Re-Entry Presentation** – Rebecca Hogamier, Washington County Health Department presented on a small study of using vivitrol on opioid addicts leaving Washington County Detention Center. Good results that warrant review by other locals. 92% continued in treatment upon release, 80% remained in treatment 90 days or longer. Cost of vivitrol is prohibitive but may be covered by Medicaid in the future. She will send power point on study.

e.) **Public Awareness Initiative on Overdose Prevention** – Dr. Jordan-Randolph reported on Behavioral Health Awareness and overdose prevention. Overdose deaths have overtaken death by homicide and the initiative is to educate the community as well as provide tools to users and family to prevent death. Naloxone trainings are available in all jurisdictions to train family members to deliver life-saving medication when overdose is apparent. She would like to work with locals to collect data on release of offenders to the community and referrals to treatment.

She also advised that the Department has been consolidated, re-deployed and re-organized into a single organization to process services and claims for both substance abuse and mental health. Grant funded monies will still stay at local level for services not medically necessary such as recovery houses, halfway houses and transitional services.

Committee Reports/Standing Committees

- **Legislative** –No report
- **Training Research and Professional Development**–Jane Sachs reported that the local executives program is moving along and there is a conference meeting on 9/10/14.

- **Budget & Finance** – No report (Budget approved, see above)
- **Mental Health/Substance Abuse** –Marian Bland reported that Dr. Roskes and Dr. Jordan-Randolph will attend Executive Board Meeting in December. HCAM representative would like to do presentation in future meeting.
- **Information Resource & Technology** – MACO Conference was successful – gave save the date to some vendors and educated legislators.
- **Executive Board** – No Report
- **Standards** – Howard Ray advised that Standards for review were sent out on MCAA talk and are also on MCCS website. Requesting changes to the audit process, standards changes and implementing of legislation. Changes need to be approved by commission. Those individuals with proposed changes will be invited to address the commission with augments. Howard Ray is a certified PREA auditor and is available for consultation.
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws**- Mary Ann Thompson reported she will be submitting changes to general membership for approval.
- **Nomination** –Marsha Maloff advised she is seeking nominations.
- **Conference** –No Report
- **Vendor Committee**: No Report
- **PREA** – Rob Greene reported on audit on 5/5/14. Chuck Kehoe did audit and team was on site for four days. The audit was heavy on interviews of staff and inmates. Rob advised that we should not “low ball” training of staff and informing inmates of rights.
- **Scholarship Foundation** –George Hardinger reported he is looking at other ways to raise money that is not dependent on golfers. He is open to suggestions.
- **Historian Committee** –No report
- **Lifetime Members** –No report
- **Community Service Award** –George Hardinger reported that they will have award every two years. Funds are in place for 2016.

Information Sharing

- Art Wallenstein reported he called GOCCP regarding grant money that may be available for interface with OCMS.

Upcoming Meetings:

- **Executive Board October 7th and December 9th**
- **General Membership January 13, 2015 at Howard County.**

There being no further business, a motion to adjourn was made, seconded and carried at 11:40 a.m.

Respectfully submitted,
Sharon Tyler



January 13, 2015 General Membership Meeting

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on January 13, 2015 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Michael Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:35 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the September 9, 2014 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$61,165.94.

President's Report:

- a.) **Local Executive Program** – Wardens' Round Table Follow Up- President thanked Jane Sachs and MPCTC for assistance in excellent program. Deputy Director Program is in March and Trish Schupple and Tom Fitzgerald are working on programming.
- b.) **MACO Winter Conference** – "10 Things You Don't Know about Running a County Jail" well received and well attended – President reported a full house. Mary Lou McDonough and President Merican received recognition for work on Pretrial Reform.
- c.) **Commission on Pretrial Reform** – Report has been completed and sent to Governor. No response as of yet but sure to be a topic at upcoming Legislative Session.

- d.) **Crime Victim Notification Group Meeting** – Terry Kokolis advised that the jail interface is expected to be on-line by the end of the year. The court employees and judiciary are trying to get comfortable with the system.
- e.) **Joint Legislative Reception with Maryland Sheriff's Association and Maryland Chiefs of Police** – February 5, 2015. Thanks to the Sheriffs and Chiefs for allowing us to partner with them. Encourage Wardens to attend and let Mary Ann know if coming.
- f.) **Solitary Confinement**-Committee has been formed to gather data from local jail – Craig Rowe, Doug Denvens, Greg Harris will join chair Howard Ray. 2 representatives from DOC will attend.
- g.) **Interoperability and Dashboards** – GOCCP has \$500,000 to assist with interface with OCMS – contact Ed Parker.
- h.) **Upcoming General Membership Presentations** – send recommendations to President Merican.

Presentations:

a.) **Health Care Access Maryland (HCAM)** – Traci Kodeck, MPH, President presented to membership info regarding program. HCAM is 501c3 that connects patients to insurance. They can assist with re-integration by determining eligibility, system navigation, and case/care management. In addition, they work on public policy issues. Have navigators in the community and can provide to detention centers. Invested in strengthening Maryland's health care system, however funds are limited to provide services.

b.) **Data Link** – Marian Bland from DHMH provided update on Data Link and presented chart of progress. She explained the only additional cost for a jurisdiction is providing staff for review of information or if they want information in a certain file adaptation. Several jurisdictions are up and running and others in the process of implementing.

Committee Reports/Standing Committees

- **Legislative** –Lamont Cook advised that there were four pre-file bills that he sent out . He will continue to send updates as available.
- **Training Research and Professional Development**–Jane Sachs reported that Terry Kokolis has volunteered to coordinate the next Warden's Roundtable. As President Merican reported the Deputy Warden program is scheduled for March. Jane advised the committee was looking for new members.
- **Budget & Finance** – No report
- **Mental Health/Substance Abuse** –Marian Bland and Sharon Tyler. Rob Green voiced concern over hospital issues and what was being done to move this issue forward. Marian and Sharon outlined committee work and advised that without funds for additional beds and community partners that issue cannot be resolved. Marian advised support for budget requests from MCAA would be helpful. Rob suggested meeting with Dr. Hepburn to discuss support. Sharon reported that bill has been submitted for outpatient civil commitment and mental health community is divided as to support.
- **Information Resource & Technology** – Terry Satterfield requested that facilities

send info on programs and new hires for Sentences.

- **Executive Board** – No Report – Art Wallenstein reported that queries on MCAA Talk were not getting much response and this is a valuable tool that needs to be utilized. He encouraged participants to answer queries in timely manner.
- **Standards** –No Report.
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws**- Mary Ann Thompson reported she will be submitting changes to general membership for approval in March.
- **Nomination** –Marsha Maloff advised she is seeking nominations.
- **Conference** –T.D. Reece advised that the earlier you notify of attendance the better for planning purposes.
- **Vendor Committee**- Bo Greenwood advised that they were meeting with the Clarion.
- **PREA** – Art Wallenstein advised that only Montgomery and Frederick were seeking audits.
- **Scholarship Foundation** –Continue to submit ideas to raise money.
- **Historian Committee** –No report
- **Lifetime Members** –No report
- **Community Service Award** –No report.

Information Sharing

- Rob Green suggested a session to discuss the Affordable Care Act and how to utilize to cut expenses.

Upcoming Meetings:

- **Executive Board February 10, 2015**
- **General Membership March 10, 2015 at Howard County.**

There being no further business, a motion to adjourn was made, seconded and carried at 11:15 a.m.

Respectfully submitted,
Sharon Tyler



A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on March 10, 2015 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Michael Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the January 13, 2015 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$56,024.29.

President's Report:

- a.) **Follow Up Joint Legislative Reception with Maryland Sheriffs Association and Maryland Chiefs of Police – 2/5/15** – great time to meet/welcome new legislators and network with representatives.
- b.) **Solitary Confinement** – nothing new on committee formed to gather data.
- c.) **Maryland Re-Entry Practitioners Symposium** – MCAA has partnered to accept registrations. May 28, 2015 is date and it will be held at Robey Center – cost \$35.
- d.) **Executive Board Meeting Initiative Follow Ups** – reviewed items presented to Secretary Moyer including:
 - i. Data Sharing
 - ii. Mental Health
 - iii. Fingerprinting and Reportable Incidents – working on this.
 - iv. Pretrial Reformation – No new action. Appears \$10 million will continue to be paid to panel attorneys for representation at

Commissioner. Art Wallenstein commented that with most jurisdictions having 66% of their population pretrial, this issue should not be left to die. Rob Green advised Montgomery Co. has 66 rotating attorneys who stay a week and then move on. He has met with Judge Morrissey to discuss the rotation and lack of 24 hour coverage. Suggested a small committee meet with Judge.

e.) GOCCP Funding

- i. Data Sharing \$500,000 available – several jurisdictions are implementing OCMS which will mean that this is the first State where State Corrections and locals talk to each other.
- ii. Equipment Technology - \$450,000
- iii. Heroin/Re-Entry \$500,000 – can be used for Vivitrol programs.

h.) Upcoming General Membership Presentations – send recommendations to President Merican.

Presentations:

a.) Naloxone Presentation by Michael Baier, Overdose Prevention Director, DHMH, Behavioral Health Administration – Director Baier reviewed common opioids, reported 170 deaths were related to fentanyl use. Most deaths were the result of combining drugs – benzodiazepines, cocaine, and alcohol. He presented information about naloxone, its use, and overdose education plans. MD's overdose Response Plan was authorized by SB610 in 2013. DHMH authorizes entities to train/certify. As of January 2015, 4,842 have been trained on overdose prevention including 2306 law enforcement. Naloxone in a correctional setting: opioid addicted individuals are at increased risk of overdose when leaving incarceration. Ideally, would like to train inmates/family and correctional staff. Trained individuals can be given prescriptions and or kits upon release. Contact Director Baier at michael.baier@maryland.gov or 410-402-8643.

b.) Secretary Moyer addressed meeting regarding his priorities:

- Rooting out corruption in the DPSCS.
- Will do polygraphs
- Train staff – give them the right tools
- Will reorganize as in statute (return to former organizational structure)
- Human Resources, Budget, IT and legislative policy need to be running appropriately.
- Will emphasize taking mental health treatment to the streets so that the mentally ill do not end up in jails.

Committee Reports/Standing Committees

- **Legislative** – Lamonte Cooke – send out most updates by email
- **Training Research and Professional Development** – Jane Sachs reported all but two counties would attend the Deputy Warden program. Conference planning is good. Check out MDLE.net for schedules of upcoming classes.
- **Budget & Finance** – No report
- **Mental Health/Substance Abuse** – Marian Bland and Sharon Tyler. Marian reported that DHMH is working with Springfield Hospital for 16 bed step down.

- **Information Resource & Technology** – Terry Satterfield requested that facilities send info on programs and new hires for Sentences.
- **Executive Board** – Mike Merican encouraged everyone to participate in the conference to celebrate the organizations 40 years.
- **Standards** –Rob Green reported that two changes to standards will be proposed.
- **State and Local Government** –No Report

Ad-Hoc Committees:

- **Bylaws-** George Hardinger and Mary Ann Thompson- the following changes were approved:
 - a) Updates of State Regular Members Listing
 - b) Adding Honoring of Lifetime Members
 - c) Community Service Awards Program
- **Nomination** –Marsha Maloff advised she is seeking nominations.
- **Conference** –T.D. Reece, Lamonte Cooke advised vendors are very interested in participating and registration is up. Mary Ann Thompson reminded everyone to get employee of the year information in as soon as possible.
- **Vendor Committee-** Bo Greenwood- No Report
- **PREA** – Art Wallenstein recognized Rob Green for passing PREA audit for both facilities 100%. Pre-Release passed as well but no formal letter yet to Stefan LoBuglio. Congratulations are in order.
- **Scholarship Foundation** –George Hardinger reported the review was upcoming. They still need someone to volunteer to be Treasurer.
- **Historian Committee** – Dave Ward thanked everyone for their assistance with the 40 year book. It will be done at the end of the month. Thanks to Allegany Co. Sheriff for the hand drawing of patches for cover.
- **Lifetime Members** –No report
- **Community Service Award** –No report.

Information Sharing

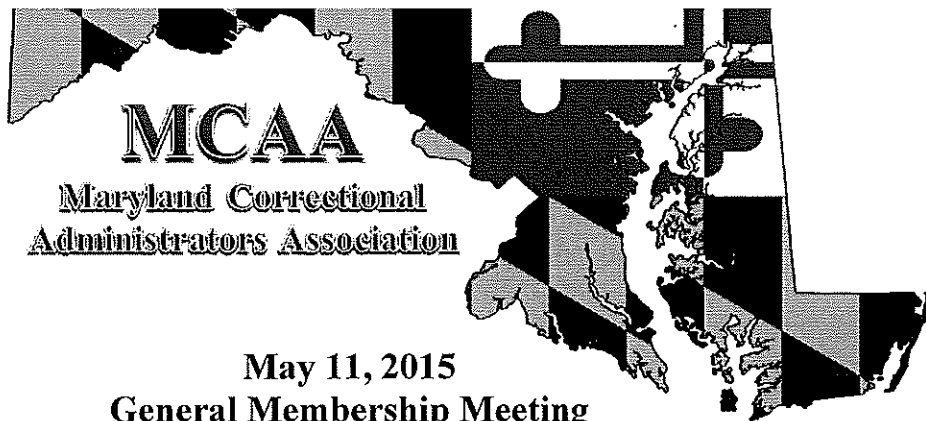
- **MCJA One Day Conference** Registration is open.
- **Retirements** – Director Art Wallenstein was presented with a plaque for his many years of service to the organization and Corrections. Art thanked all and advised that working in county corrections was the most fun profession he has had and that the “chances are unlimited to impact correctional policy”.

Upcoming Meetings:

- **Executive Board April 14, 2015**
- **General Membership May 11, 2015**

There being no further business, a motion to adjourn was made, seconded and carried at 11:30 a.m. Cake and refreshments to honor Art Wallenstein’s retirement immediately followed the meeting.

Respectfully submitted,
Sharon Tyler



**May 11, 2015
General Membership Meeting**

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on May 11, 2015 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Michael Merican, President – St. Mary's County
Daniel B. Lasher, Vice President – Allegany County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Merican led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the March 10, 2015 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$121,093.21 as of April 30th.

President's Report:

- a.) **Big Thanks to GOCCP-** for the Equipment Technology Grants. Everyone who asked received funds.
- b.) **General Membership Presentations** – any recommendations?
- c.) President Merican pointed out the new banners
- d.) There will a raffle for the hand rendering of the patches. (Framed original was on display.

Election of Officers: ballots distributed for Vice President only as Treasurer and Secretary are unopposed and no nominations from the floor. Eligible regular and life time members received ballots, Results were counted and President announced Terry Kokolis won election over Dave Ward.

Presentations:

- a.) **Youth Charged as Adults** – presentation postponed until September meeting.

- b.) Maryland Re-Entry Practitioner's Symposium** – May 28th at PCTC.
Renard Brooks from Mayor's Office of Human Services and Gerald Crines from One-Stop in Mondawmin Mall thanked MCAA and Howard County for the Partnership opportunity and assistance in registration. This is training for re-entry staff, not Administrators and will offer opportunity to network. There is a Re-Entry Resource Fair on 5/20/15 at the War Memorial.
- c.) Dana Hendrickson –MDVA** – Director of Outreach presented information on service program – how to acquire federal benefits, disability, loans. They provide outreach and advocacy. Encouraged members to have staff ask "have you ever served?" versus "Are you a veteran?" Ms. Hendrickson passed out cards and encouraged contact.

Committee Reports/Standing Committees

- **Legislative** – Lamonte Cooke – No report
- **Training Research and Professional Development**– Jane Sachs - No report
- **Budget & Finance** – Lamonte Cooke - No report
- **Mental Health/Substance Abuse** –Marian Bland and Sharon Tyler.
- **Information Resource & Technology** – Terry Satterfield requested that facilities send info on programs and new hires for Sentences.
- **Executive Board** – Mike Merican No Report.
- **Standards** –Howard Ray- No Report
- **State and Local Government** –Jack Kavanaugh and Pete France - No Report

Ad-Hoc Committees:

- **Bylaws**- George Hardinger and Mary Ann Thompson- No Report
- **Nomination** –Marsha Maloff – No report
- **Conference** –T.D. Reece & Bo Greenwood – President Merican advised more golfers this year than previous years. There will be a conference meeting following the general meeting.
- **Vendor Committee**- Bo Greenwood- Mary Ann Thompson reported there are 42 registered vendors, 100 people registered
- **PREA** – No Report
- **Scholarship Foundation** –George Hardinger reported he is still seeking \$5 from members.
- **Community Service Award** – George Hardinger reported next event will be April 2016 and there is about \$6,000 in fund.
- **Historian Committee** –Dave Ward & Lamonte Cooke-40th Anniversary book is complete
- **Lifetime Members** –George Kaloroumakis and TD Reece.
Recommendations to approve the following for lifetime membership Michael Miles, Terry Satterfield and Art Wallenstein. Approved.

Information Sharing

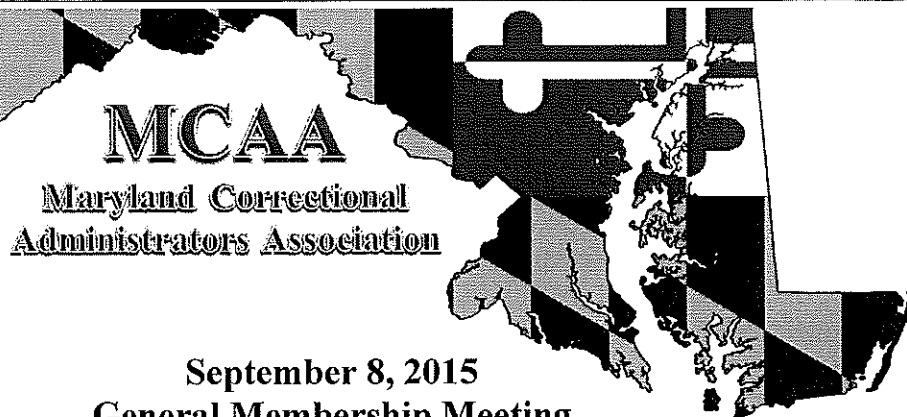
- Terry Satterfield has retired from State service after 43 years. "She was given round of applause.
- Mike Zigler is the new PCTC Director after having served 28 years in the State Police, retiring as a Major. He is emphasizing regional training and E Learning. He can be reached at 443-660-6382

Upcoming Meetings:

- **Executive Board June 1, 2015**
- **General Membership September 8, 2015**

There being no further business, a motion to adjourn was made, seconded and carried at 10:20 a.m..

Respectfully submitted,
Sharon Tyler



A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on September 8, 2015 at 9:30 a.m. hours, at the Maryland Police and Correctional Training Center.

MCAA Officers Present:

Daniel B. Lasher, President – Allegany County
Terry Kokolis, Vice President – Anne Arundel County
Mary Ann Thompson, Treasurer – St. Mary's County
Sharon Tyler, Secretary – Baltimore County

Call to Order: The meeting was called to order by President Merican at 9:30 a.m. Sharon Tyler recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Lasher led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes and Treasurer's Report: The minutes from the May 11, 2015 General Meeting were approved. The Treasurer's Report was reviewed and approved. The current balance is \$76,195.06 as of August 22, 2015. The Fiscal Year 2015 Financial Report was reviewed and approved as well as the MCAA Scholarship Account with a balance of \$8267.55 as of 8/21/15.

President's Report:

- a.) **New Website** – President Lasher advised that Yvonne Gutierrez-Anglin and Melinda Greiner are working on a new website..
- b.) **General Membership Presentations** – any recommendations?
- c.) **COBR** – only 8-10 folks were interested in the training so we may have to look at other options.
- d.) **Executive Director's Roundtable** received a \$10,000 grant from MPCTC

Presentations:

a.) **Youth Charged as Adults** – Secretary Abed presented. He thanked MCAA for their support of the bill and admitted it could not have passed without the support from MCAA. He advised that they are working juvenile detention reforms (Annie Casey) using a Developmental Approach to Juvenile Justice Reform. This includes engaging

families, a Family Advisory Board, reforming and revising policy and looking at alternative for system involvement. The focus is on keeping kids out of detention, diverting kids out of detention, looking at status offenses and violations of probation. They are using a community conferencing model working with social services since many of the youth are cross-overs. They are committed to mitigating the racial/ethnic disparities in the system, using an individual response to each case and a commitment to fairness.

Youth charged as adults are eligible for transfer to juvenile housing at bail review providing they are not charged with 1st or 2nd degree murder, previously charges as adults or waived up already.

b.) National Law Enforcement & Corrections Technology Center – no show.

c.) Bureau of Work Force Development, Family Investment Administration – Kenneth L. Jessup, Work Force Development Coordinator. Mr. Jessup gave an overview of services – cash, food, energy employment, assistance with disabilities and child support. SAIL – Service Access and Information Link can train staff to assist with accessing forms for benefits and services. The Maryland Health Exchange can get medical assistance access at DHR sites (not handled by DHR). His contact information is Kenneth.Jessup@Maryland.gov 410-767-8188.

d.) Lee Marks from Orexo gave a presentation about the diversion of bupenorphine, particularly the strips, in detention centers and prisons. He was advocating for using the drug in the pill form to curb the over 40% that is diverted.

Committee Reports/Standing Committees

- **Legislative** – Lamonte Cooke – No report
- **Training Research and Professional Development**– Jane Sachs and Melinda Grenier – Ms. Sachs reported that Executive Roundtable was set.
- **Budget & Finance** – Lamonte Cooke and Mary Ann Thompson - No report
- **Mental Health/Substance Abuse** –Rob Green – waiting for meeting with Secretary of DHMH.
- **Information Resource & Technology** – Terry Satterfield and Ruth Colburne – Ms. Satterfield reported that they want to revamp the committee and asked membership to send ideas to her at terrysat@verizon.net.
- **Executive Board** – Dan Lasher - No Report.
- **Standards** –Howard Ray- No Report
- **State and Local Government** –Jack Kavanaugh reported we should have mutual aid agreements use one for all. Rob Green said there could be PREA issues with that approach.

Ad-Hoc Committees:

- **Bylaws**- George Hardinger and Mary Ann Thompson- No Report
- **Nomination** –Marsha Maloff – No report

- **Conference** –T.D. Reece & Bo Greenwood – Open to suggestions for next year.
- **Vendor Committee**- Bo Greenwood- No report
- **Scholarship Foundation** –George Kaloroumakis and Gary Mumford – Mr. Kaloroumakis reported 10 regular and 2 professional development scholarships have been approved.
- **Community Service Award** – George Hardinger- No report
- **Historian Committee** –Dave Ward & Lamonte Cooke-No report
- **Legal Issues** – Craig Rowe – need co-chair
- **Mental Health Task Force** – Terry Kokolis & George Kaloroumakis –No report
- **Lifetime Members** –George Kaloroumakis and TD Reece- No report

Information Sharing

Rob Green advised COG received a \$175,000 grant to look at evacuation plans for 7 counties and to come up with a plan – a vendor will do the work.

Tom Fitzgerald introduced Capt. Gail Watts from Baltimore County as a new member. She is the Administrative Captain.

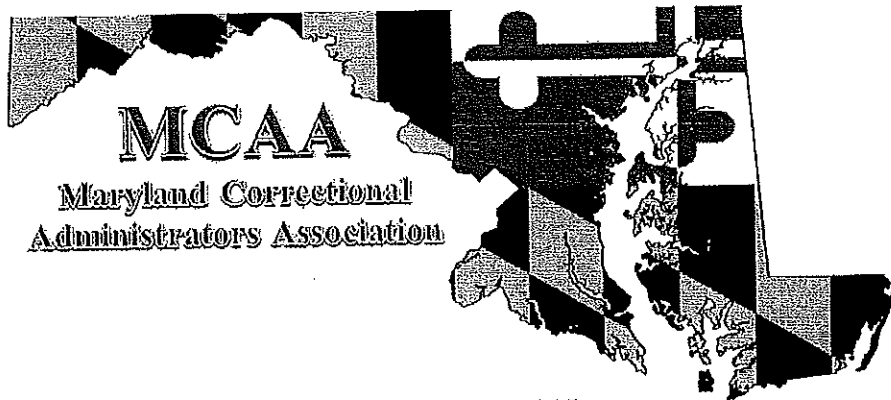
Upcoming Meetings:

October 20th, 2015 Executive Board

November 10th, 2015 General Meeting

There being no further business, a motion to adjourn was made, seconded and carried at 10:50 a.m.

Respectfully submitted,
Sharon Tyler



**November 10, 2015
General Membership Meeting**

A General Membership Meeting of the Maryland Correctional Administrators Association (MCAA) was held on November 10, 2015 at 9:30 a.m. hours at the James N. Robey Public Safety Training Center in Howard County.

MCAA Officers Present:

Daniel B. Lasher, President – Allegany County
Terry Kokolis, Vice President – Anne Arundel County

Call to Order: The meeting was called to order by President Lasher at 9:35 a.m. Marsha Maloff recorded the minutes. A quorum was present and the meeting, having been duly convened, was called to order.

Pledge of Allegiance: President Lasher led the Pledge of Allegiance.

Roll Call: All attendees introduced themselves and a roll call of officers was taken.

Review and Approval of Minutes: The minutes from the September 8, 2015 General Meeting were approved with a correction. The Call to Order section referred to President Merican calling the meeting to order. This was amended to reflect President Lasher calling the meeting to order. No Treasurer's Report was presented.

President's Report:

- a) **Wardens met with Secretary Mitchell, Maryland Department of Health and Mental Hygiene** (Further discussion of this was held under Old Business.)
- b) **Training Commission Meeting:** There was a presentation on psych evaluations for new hires. Also there was discussion regarding the prior drug use standard for hiring consideration. Al Liebno, MPCTC, reported that Secretary Abed, Department of Juvenile Services has been appointed to chair a committee to look into this. The police have been looking at this issue also and will wait for the legislative report before making any changes.
- c) **Criminal Sentencing Commission:** President Lasher has sent out the information regarding the proposed changes in sentencing.
- d) **LETS Program:** Mike Merican requested MCAA inquire with GOCCP about a program for corrections that would mirror Law Enforcement Training Scholarship

Program (LETS). Individuals can go on the Governor's Office of Crime Control and Prevention (GOCCP), Grants and Programs, Law Enforcement Training Scholarship Program to apply for up to \$5000. This money can pay for travel, lodging, course fees and training material. GOCCP responded by saying that corrections are invited to submit applications under the current LETS program and they will amend their web page to show this. President Lasher will find out if MCAA can apply.

- e) **Brian Alexander, Governor's Office for Children:** Mr. Alexander attended the last Executive Board Meeting and has been invited to present at the General Meeting in January.

New Business: None

Old Business:

- a) **ICE-** George Kalourmakis stated that he met with ICE agents who discussed with him their new detainer request. George indicated that it doesn't look any different than the old one. Compliance is still voluntary. ICE is still asking for notification prior to release, but they still have no authority to require that the inmate be held until they get there.
- b) **The Maryland Justice Reinvestment Coordinating Council (JRCC):** Chris Shank, Governor's Office on Crime Control and Prevention reported on the JRCC's mission to craft a framework of sentencing and corrections policies with the goal of safely reducing the number of inmates in Maryland prisons, controlling state spending on prisons, and reinvesting those savings into more effective strategies to increase public safety and at the same time help nonviolent offenders from returning to prison. Mr. Shank wants conversation with the local detention centers so they can partner with the State for re-entry.
- c) **Warden's Roundtable:** Natasha Mehu, a MACO staffer gave a presentation on what to expect during the upcoming legislation session. There was also a presentation on Social Media in the 21st century. There was also information on the law and best practices. There was a lively discussion on LGBTQ issues.
- d) **Legal Opinion:** George Kalourmakis raised the issue of wardens across the country being held liable due to their inability to transfer mental health inmates to a mental health facility. He pointed out that Pennsylvania is having a huge issue with this. George is requesting an AG's opinion on his liability since he does not control access to mental health facilities. He is requesting the opinion through a senator because an opinion requested by a senator must be responded to within 30 days.
- e) **Meeting with Secretary Mitchell:** Terry Kokolis reported on the meeting that was held with Secretary Mitchell, Department of Health and Mental Hygiene and a number of wardens. The wardens expressed their concern about the lack of beds and the fact that they are competing with each other for the limited beds available. Secretary Mitchell promised an additional 15 beds, but could not promise to provide beds they did not have. DHMH has budget restrictions and will not be in a position to expand their inpatient resources. Apparently the courts now have the priority for mental health beds instead of the jails. The point was raised that we do not have accurate statistics on how patients are sent to the mental health beds. Also discussed was pulling Suboxone film from the State formulary. The State Medical Board only meets once a year to review the formulary. This issue will be put on their next

agenda. The Justice Reinvestment program was also discussed. There was a concern that community resources for locals were not being addressed. The wardens requested that a liaison to DHMH be appointed as Joan Gillece was years ago. Chief Judge Morrissey attended the meeting also.

- f) **Restrictive Housing:** Wayne Webb, Commissioner of Correction stated that the State is developing a restrictive housing program, with changes to the mental health units. These changes will be based on an NIC program. The State is trying to stay ahead of the lawsuits that are happening in other states.

Committee Reports:

1. Standing Committees:

- a. Legislative Committee- Lamonte Cooke -Is watching for bills to be filed.
- b. Training Research and Professional Development- Jane Sachs- Working on dates for next year's Warden's Roundtable. Also working on June conference. Will be looking at other venues for Wardens and Deputy Directors meetings other than Ocean City.
- c. Budget and Finance- No report
- d. Mental Health/Substance Abuse- Rob Green- No update
- e. Information Resource & Technology - Terry Satterfield- No update
- f. Executive Board - Dan Lasher- Approval for legislative reception with sheriffs and chiefs.
- g. Standards - Dan brought up that Howard Ray had requested that the association think about looking at standards for electronic monitoring. Rob Green stated he thinks we should take another look at this area because the use of this monitoring is expanding. Rob indicated that the audits are going well and that the Standards Commission has time to consider these standards.
- h. State & Local Policy- Jack Kavanagh- Jack met with Mike Ziegler, MPCTC, about training for hospital security. Jane Sachs said that Mark Radcliff is working on this. Jane added that there is still an interest in training for members of employee disciplinary hearing panels, although not specifically COBR.

2. Ad Hoc Committees:

- a. By-Laws -no update
- b. Nominations-no update
- c. Conference- no update
- d. Vendor Committee-no update
- e. Scholarship Foundation- George Kaloroumakis- George stated that the Scholarship Committee would be meeting right after the General Meeting. He will be writing checks very soon for the scholarships.
- f. Community Service Award-no update
- g. Historian Committee-no update
- h. Legal Issues- Craig Rowe- Rob Green is now the co-chair of this committee
- i. Mental Health Task Force-Terry Kokolis-Report was given earlier in the meeting.
- j. Lifetime Members-no update

Information Sharing:

- Terry Kokolis reported about the Maryland Electronic Courts Program (MDEC). He said in order to gain access to secure case search to look for warrants from

Anne Arundel County, the seeker needed to call JIS, District Court Annapolis at 410-260-1114.

- Trish Schupple reported that the grant money for the Vivitrol grant will be over at the end of April. She asked Chris Shank if there will be more grant money made available. Chris said that there is no interest in taking any of the grant money back. There needs to be more conversation regarding this issue as the numbers are not being met. They are looking to develop other programs with the money. They want to give the locals the flexibility to move money around for other programs. Inmates have been wary and don't want to be "guinea pigs."
- Terry Satterfield's retirement celebration is being held on Thursday, November 19, 2015 at the Coho Grill in Columbia starting at 5:30 pm.

Upcoming Meetings:

December 8, 2015 Executive Board

There being no further business, a motion to adjourn was made, seconded and carried at 10:55 a.m.

Respectfully submitted,
Marsha Maloff



General Meeting -- November 10, 2015

NAME	ORGANIZATION
Marsha Maloff	Balto County DOC
Terry Kokolis	Anne Arundel County
MICHAEL BORGES	Annis ARUNDEL co
Natasha Melu	MALCO
CHRIS TYLER	WEDC
GEORGE KALOROUNAKIS	WCDL
Theresa Benner	Frederick Co
Melinda Greniere	Fredenck Co
Veronica Eynen	Carroll Co
Stephen Reynolds	Carroll Co
Michael Eynen	Carroll Co
LENNY RICE	DPSCS / CMCF
Albert Liebano	MPCTE
JANE SACHS	MPCTE
CRAIG Rowe	Wash. Co.
Don Moore	Wash. Co.
Ed Lan	Wash Co
Michael Jones	DPSCS - Brookeville Contracted
Dorothy Richardson	Balto Co. Dept of Correc
Charles Cave	DPSCS - EPRU
Darren McGregor	BHA - DHMA
Margaret Chippendale	MCILW
David Towers	SMPRU
Michael Capasso	Harford Co. S.O. Det. Cor.
Wayne A. Webb	DPSCS



NAME	ORGANIZATION
Dan Lasher	Allegany County
Dan Schuster	DPS/S/DOCFM
D. Reece	Calvert Co.
Kayn Cross	Calvert
Kathleen Greer	DPS/S - ELP
William Maynard	DPS/S - ELP
Rob Allen	Montco.
Terry Satterfield	