



**June 5, 2017
Executive Board Meeting Minutes**

3:00 p.m. Meeting Begins

- 1. Introductions and Welcoming Remarks.**
- 2. Scholarship Committee: Kicked off scholarship endowment with photo of Executive Board and the Community Foundation of the Eastern Shore. (BJ Summers and Heather Trader)**
- 3. Review and Approval of April 11, 2017 Executive Board Meeting Minutes**
- 4. Treasurer's Report**
 - a. Reviewed balance**
 - b. Transfer of credit card from Dan to Terry will occur at August meeting.**
 - c. Eleven sponsors supported conference.**
 - d. Budget to be projected at August meeting.**
 - e. Report approved.**
- 5. Old Business:**
 - a. Presentations for Executive Board meeting in August:**
 - 1. Greg Burkhardt, Beacon Health**
 - 2. Erik Roskes, DHMH (8-507 Beds) – Today discussion was held concerning delayed placements and issues with detainees. George Hardinger and George Kaloroumakis agreed to arrange a subgroup to discuss concerns of the new law being implemented Oct 1, 2017. It was suggested that Mike Resnik (Pretrial) be invited. Erik advised he will need to include Nicole Burckhead in this meeting. Locals, DOC and Baltimore City need to be included in the discussion.**

- b. Wardens Roundtable: October 22-25, 2017 Clarion**
 - 1. Reviewed grant process. Announcement typically opens in July. Melinda will send copy of last year's submission to Terry. Grants are submitted for the same time for Wardens Roundtable, Deputy Wardens and Conference**
- c. Deputy Warden's Roundtable: March 18-21, 2018, Holiday Inn**

6. New Business

- a. Summer MACO – panel and booth representation: August 16 – 19, 2017. Terry putting together a panel. Les Knapp needs to bless. He is currently out of country. We are registered to have a booth. Two rooms will be allotted for membership. MaryAnn has table cloth and Dan has the banner.**
- b. Committee Membership: Terry will be reaching out to current standing committee chairs in order to obtain their commitment to continue serving.**
- c. Diminution Credits: Article/Correctional Services 3-708 (May receive up to 30 days per month effective October 1, 2017. Terry has requested that Jody Stouffer provide clarification.**

6. Committee Reports:

- a. Standing Committees-**
 - i. Legislative – Lamonte Cooke and Mary Lou McDonough agreed to continue.**
 - ii. Training and Research – Jane Sachs. Melinda stepped down as co-chair with new duties as Secretary. Melinda will remain on the committee. Jane advised main focus of the committee is the conference. Mini-trainings have gone by the wayside. Certainly worthy of resurrection.**
 - iii. Budget and Finance – Lamonte Cooke, and Mary Ann Thompson will remain as co-chairs.**
 - iv. Mental Health and Substance Abuse – Terry will speak with Rob Green regarding continued participation.**
 - v. Information Resource and Technology – Terry will reach out to Wardens/Deputy Wardens for tech savvy volunteer to assist Terry Satterfield.**
 - vi. Standards – Terry will follow up with Howard Ray regarding continued participation.**

- vii. **State and Local Policy – Terry will call Deborah Richardson regarding continued participation. Terry will make further recommendations to Secretary Moyer regarding DPSCS involvement.**

- b. **AdHoc Committees**
 - i. **Community Service Awards Program – George Hardinger stepped down as chair to becoming a committee member.**
 - ii. **Legal Issues – Terry will reach out to Rob Green and Craig Rowe regarding participation.**
 - iii. **By Laws –Mary Ann Thompson stepped down and will forwarding information to Marsha.**
 - iv. **Nominations – Marsha Maloff agreed to continue participation.**
 - v. **Conference – T.D. Reece and Bo Greenwood agreed to continue participation.**
 - vi. **Vendor – Bo Greenwood to continue participation.**
 - vii. **Scholarship – George Kaloroumakis will continue as chair. George provided update of recent donations: 1) J.R. Kimball Construction, \$500.00; 2) Correct RX \$5,000 over three years and 3) CCS \$15,000 over three years. Terry Pinnix plans to facilitate a meeting with Dr. Burger (Owner of Clarion) regarding a donation. George requested there be further discussion of MCJA donating their amount, matched with an MCAA donation so that scholarships be made available in 2018.**
 - viii. **Lifetime Membership – no updates.**
 - ix. **Historian – Lamonte Cooke will continue as historian.**

Adjournment: 4:55 PM.

Upcoming Meetings:

General Meetings

- **September 12th, 2017**
- **November 14th, 2017**

Executive Board

- **August 22nd, 2017**
- **October 10th, 2017**
- **December 12th, 2017**

